



Volunteer Background Release

I _____, understand that I will be performing duties on a volunteer basis and will not be receiving compensation for this work.

I authorize the Ottawa Recreation Commission, or its designated provider to perform a background security check to be eligible to begin a volunteer assignment with the Ottawa Recreation Commission. I agree to hold the Ottawa Recreation Commission, USD 290, and the City of Ottawa harmless and in no event shall the Ottawa Recreation Commission, USD 290, or the City of Ottawa be liable to me for special, indirect or consequential damages for refusing to allow me to work as a volunteer due to information obtained from the background security check. I understand my volunteer assignment is contingent on the results of the background security check.

Volunteer Signature: _____ **Date:** _____

Please Print

Name: _____
Last First Middle

Street Address: _____

City, State: _____ Zip: _____

Date of Birth (ex.01/01/1955): _____

Social Security #: _____ - _____ - _____

Phone (daytime): _____

Other names previously used (alias, maiden name): _____

Emergency Contact: _____

Have you ever been convicted or plead guilty to any law violation? **YES** **NO**

If Yes, list convictions and dates. Attach a separate sheet if necessary.

(Failure to disclose a conviction may result in disqualification from further consideration with the ORC)



EXCLUSION CRITERIA FOR VOLUNTEERS

NRPA Recommended Exclusion Criteria

Personal information and consent to perform a background check is collected as part of each application. Each application will be reviewed by ORC management. A person will be prohibited from serving as an employee or volunteer if they have been found guilty of any crimes listed below.

SEX OFFENSES

- All sex offenses - regardless of the amount of time since offense
Examples: child molestation, rape, sexual assault, sexual battery, sodomy, prostitution, solicitation, indecent exposure, etc.

FELONIES

- All felony violence - regardless of the amount of time since offense
Examples: murder, manslaughter, aggravated assault / burglary, kidnapping, robbery, etc.
- All felony offenses (other than violence or sex) within the past 10 years
Examples: drug offenses, theft, embezzlement, fraud, child endangerment, etc.

MISDEMEANORS

- All violent offenses within the past 7 years
Examples: simple assault and battery, domestic violence, etc.
- All drug and alcohol offenses within the past 5 years or multiple offenses within 10 years
Examples: dui, simple drug possession, drunk and disorderly, public intoxication, possession of drug paraphernalia, etc.
- Any other misdemeanor within the past 5 years that...
 - is considered a potential danger to children
 - is directly related to the function of that applicantExample: contributing to the delinquency of a minor, etc.

PENDING CASES

Anyone who has been charged for any of the disqualifying offenses or for cases pending in court should not be permitted to volunteer until the official adjudication of the case.

* Guilty means 1) a person was found guilty following a trial, 2) entered a guilty plea, or 3) entered a no contest plea accompanied by a court finding of guilty, regardless of whether there was an adjudication of guilt (conviction) or a withholding of guilt. This NRPA recommendation does not apply if criminal charges result in acquittal, denial of prosecution or dismissal.

* NRPA = National Recreation and Park Association (www.nrpa.org)