



**Play It Forward Program**

This program affords patrons the opportunity to seek financial assistance through the Ottawa Recreation Commission by agreeing to work various jobs for a set amount of hours at a determined pay rate. The pay for the hours worked will be directly applied to the participant’s activity/program fee(s). Filling out this form does not guarantee acceptance into the Play It Forward program; all applicants will be reviewed and those who qualify will be notified.

**Personal Information**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Reason you are applying for assistance through the Play It Forward program: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name of program you are seeking assistance for: \_\_\_\_\_ Cost of Program: \_\_\_\_\_

Program Participant’s Name: \_\_\_\_\_

Amount you can afford to pay: \_\_\_\_\_ Amount of assistance requesting: \_\_\_\_\_

Are you on ORC’s scholarship program: \_\_\_\_\_

**Areas of Interest**

Please check the positions that best suit your abilities so ORC staff can match your skills accordingly.

- Score Keeping \_\_\_\_\_
- Officiating:
  - Basketball \_\_\_\_\_
  - Volleyball \_\_\_\_\_
  - Baseball \_\_\_\_\_
  - Softball \_\_\_\_\_
  - Flag Football \_\_\_\_\_
  - Soccer \_\_\_\_\_
- Field Maintenance
  - Baseball Fields \_\_\_\_\_
  - Soccer Fields \_\_\_\_\_

- Facility Maintenance
  - Floor Cleaning \_\_\_\_\_
  - Clean restroom \_\_\_\_\_
  - Glass Cleaning \_\_\_\_\_
  - Mopping \_\_\_\_\_
  - Trash Pickup \_\_\_\_\_
- Clerical Work \_\_\_\_\_
- Concession Stand \_\_\_\_\_
- Other abilities \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ORC Staff use only:

Job: \_\_\_\_\_ Date: \_\_\_\_\_ Time(s): \_\_\_\_\_ Pay Rate: \_\_\_\_\_

Job: \_\_\_\_\_ Date: \_\_\_\_\_ Time(s): \_\_\_\_\_ Pay Rate: \_\_\_\_\_

Job: \_\_\_\_\_ Date: \_\_\_\_\_ Time(s): \_\_\_\_\_ Pay Rate: \_\_\_\_\_

I, \_\_\_\_\_, (initial) agree to work the above duties and hours for the above pay rate. I agree that the pay will be directly applied to the ORC program/activity fee(s). I recognize that admittance into the ORC program or activity designated on the front of this form will not be accepted until said hours are completed, or until all fee(s) associated with the program/activity are paid in full.

I, \_\_\_\_\_, (Initial) recognize that while participating in the Play It Forward program, I will be representing the Ottawa Recreation Commission, and I will follow all rules and regulations set forth by the ORC. Failure to do so will result in possible dismissal from the program, and the ability to participate in the Play It Forward program in the future.

Sign after reading and initialing the statements above:

Print Full Name: \_\_\_\_\_ Sign Name: \_\_\_\_\_ Date: \_\_\_\_\_